

Doc. No. :	ESK/InS-JOR-21:0024 X	Classification :	External
Prepared By :	ESK/INS Radwan Al-Jundi	Date :	22-11-2021
Approved By :	ESK/INS Nael Salah	Rev. :	PA. 1
Authorized By:	ESK/C	Reference :	

Training Syllabus

The Islamic Corporation for the Insurance of Investment and Export Credit Customer Portal

1. Training Information

Project Name	ICIEC	Project Manager	Laisan Mobaideen
Session Date(s)	28.11.2021 – 01.12.2021	No. of Sessions	3
Trainer	Radwan Al-Jundi	Co. Trainer	
Session Start Time	10:00 am (Jeddah) 09:00 am (Amman)	Session End Time	01:00 pm (Jeddah) 12:00 pm (Amman)
Number of Trainees		Break Time	

2. Training Sessions Outline

Session # : 1
Date : 28/11/2021
Trainer : Radwan Al-Jundi

Subject	Department	Details
Online Portal	IT (Admin Setup)	- DCMS Setup 1- Users 2- Roles 3- Menus 4- Pages - Customer Portal Setup 1- Components Creation 2- Products Creation 3- Integration Builder 4- Rule Builder

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Session # : 2
Date : 30/11/2021
Trainer : Radwan Al-Jundi

Subject	Department	Details
Production [DCIP, BMP, CSTP, STP, FIPE]	IT BDD	• Profile
		• Application
		• Statement of Account
		• Policy List
Credit Limit Applications	IT BDD	• Buyers' Portfolio
		• Request for New Buyer
		• Amendment in Existing Buyer
		• Case Pending Submission
		• Pending Cases for Appeal

Session # : 3
Date : 01/12/2021
Trainer : Radwan Al-Jundi

Subject	Department	Details
Declarations	IT BDD	• Monthly Declarations
		• Extension
		• Payments Received
		• Matured Transactions
		• Exposure Management
		• Confirmed Pipeline
NPL & Claims	IT BDD	• Administrative Delay
		• NPL
		• Claim

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3. Trainer Recommendations

ESKADENIA recommends and urges the trained staff to:-

1. Attend the training sessions on time
2. Continuously take notes
3. Apply and follow ESKA trainer instructions

Approvals

ESKADENIA Project Manager	ICIEC Project Manager
Name : Ms. Laisan Mobaideen Date : 23.11.2021 Signature : 	Name : Mr. Mohamad El Sayed Date : 23 November 2021 Signature : _____
ESKADENIA Product Owner	
Name : Mr. Radwan Al Jundi Date : 23.11.2021: Signature : 	